



**GULAB BAI YADAV SMRITI SHIKSHA MAHAVIDYALYA, BORAWAN**  
**TEH. KASRAWAD, DISTRICT-KHARGONE**

**Accredited By NAAC "B" Grade**

**Gram+Post – Borawan, Teh. – Kasrawad Dist. – Khargone**

**Recognised by NCTE, Affiliated by Devi Ahilya Vishwavidyalaya Indore (M.P.)**

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**Date: 10/01/2021**

## **CIRCULAR**

It is hereby informed that a Fifteen Days certificate course, on "*Spoken English*" Will be organized from **18 January 2021-01 February 2021**. HODs of B.Ed and M.Ed and other staffs are requested to inform all the students of GBYSSM about the course.

Students interested in joining the course are requested to contact the course Co-coordinator as mention in the brochure attached

### **Copy to:**

- 01.HODs M.Ed
- 02.HODs B.Ed
- 03.IQAC Coordinator
- 04.Notice Board



**Principal**

*Surendra Kumar Tiwari*

**Principal**

Swa. Gulab Bai Yadav Smriti  
Shiksha Mahavidyalaya, Borawan

**GULAB BAI YADAV SMRITI SHIKSHA MAHAVIDHYALAYA, BORAWAN**

**Internal Quality  
Assurance Cell**

**FREE**

**Date**

**18 Jan To 01 Feb  
2021**

**Join For**

# SPOKEN ENGLISH

Let's Start....

**Live Online Classes**

*Surendra Kumar Tiwari*  
Principal  
Swa. Gulab Bai Yadav Smriti  
Shiksha Mahavidyalaya, Borawan

01

**Grammar**

03

**vocabulary**

**Pronunciation**

02

**Writing**

04

By **Ajab Amni** (Assistant Professor)

**Prof. Surendra Kumar Tiwari**

**9424056999**





## Value Added Course

**Course Title: 15 day Spoken English Classes**

**Duration: 15 Days (32 Hours)**

**Course Purpose:** The purpose of the 15-day certificate course on Spoken English Classes is to help participants improve their spoken English skills by focusing on grammar, pronunciation, and vocabulary. The course aims to enhance their ability to communicate effectively in spoken English, both in personal and professional settings.

**CLO (Course Learning Outcomes):**

1. Develop an understanding of basic grammar rules in English.
2. Improve pronunciation and fluency in spoken English.
3. Build vocabulary and use it effectively in daily conversations.
4. Enhance listening and comprehension skills in English.
5. Use spoken English for various purposes, such as presentations, discussions, and debates.

**PLO (Program Learning Outcomes):**

1. Develop effective communication skills in spoken English.
2. Improve proficiency in spoken English for personal and professional purposes.
3. Enhance listening and comprehension skills in English.
4. Use spoken English for social and cultural interactions.
5. Build confidence in using English as a language of communication.

### Course out line

**Day 1: Introduction to Spoken English (2 hours)**

1. Overview of the English language
2. Importance of spoken English
3. Course structure and objectives



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## Day 2-4: Grammar Basics (3 hours per day)

1. Parts of speech, tenses, and sentence structure
2. Common grammatical errors

## Day 5-6: Pronunciation and Intonation (3 hours per day)

1. Phonetic symbols, vowel and consonant sounds
2. Word stress and sentence intonation

## Day 7: Vocabulary Building (2 hours)

1. Word formation, synonyms, antonyms, and idioms
2. Using vocabulary in sentences and conversations

## Day 8-10: Listening Skills (3 hours per day)

1. Active listening and comprehension
2. Comprehension exercises and drills

## Day 11-13: Speaking Skills (3 hours per day)

### Fluency and coherence in speaking

Common conversation scenarios, such as greetings, introductions, and social interactions

## Day 14: Presentation Skills (4 hour)

### Basic principles of effective presentations

### Practice exercises

### Assessment Criteria:

The course will be assessed through the following methods:

**Attendance:** Participants must attend at least 80% of the course sessions.

**Assignments:** Participants will be required to submit one written assignment at the end of each module, which will be graded on a scale of 1 to 10. The total score of all assignments will be out of 70.

### Speaking Test:

Participants will be required to take a speaking test at the end of the course, which will be graded on a scale of 1 to 30.

*Surendra Kumar Tiwari*  
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NAAC  
ACCREDITED  
GRADE "B"

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**Pass Criteria:** To pass the course, participants must score at least 50% in assignments and the speaking test, and must attend at least 80% of the course sessions.

**Certificate:** Participants who pass the course will be awarded a certificate of completion.



  
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